

REGIS UNIVERSITY

- Health Care Administration (HCA)
- Health Information Management (HIM)



Ranked as one of the top schools in the western United States for 17 consecutive years by *U.S. News & World Report*

Founded in 1877, Regis University, the nation's fifth-largest private Jesuit institution of higher education, has been meeting the needs of students through innovative classroom-based and online programs designed to prepare learners to become leaders in the service of others. The university's online bachelor's degree programs in health services administration are designed for professionals like you, seeking careers in hospitals, managed care facilities, insurance companies, technology and consulting firms, and any establishment that deals with health care business and delivery systems.

Regis University has partnered with The College Network® to offer two bachelor's degree programs focused in key health care areas: a Bachelor of Science in Health Care Administration and a Bachelor of Science in Health Information Management. Each program requires the successful completion of 128 credit hours and can be completed in just 24 to 30 months. Both programs can be completed entirely online, making a fulfilling educational experience possible wherever you are.

How The College Network's Program Works

The College Network's online program enables you to continue your education and earn college credit at a pace that works best for you. Satisfy your general education and elective requirements using The College Network's online program to prepare for end-of-course equivalency examinations (up to 68 credits for HCA and up to 62 credits for HIM), including CLEP®, DSST®, or Excelsior College® Examinations. Credit earned this way can be transferred to Regis University where you will complete the rest of your degree.

Program Benefits

- No waiting lists to get started
- Flexible program enables you to work at your own pace
- Secure online access is available 24-hours a day
- Academic support is available for The College Network portion of the program
- Customers of The College Network enjoy tuition discounts with Regis University



Partners in Education



The College Network provides educational solutions that help individuals advance their education and training with college degrees and professional certificates from highly acclaimed universities.

As one of the nation's leading eLearning companies and a partner with some of the nation's foremost institutions of higher learning, The College Network has helped hundreds of thousands of adults continue their education.





Regis University's Rueckert-Hartman College for Health Professions

Regis University's Rueckert-Hartman College for Health Professions prepares health care professionals to extend their impact on our changing health care system. Study options within the undergraduate Health Information Management (HIM) and Health Care Administration (HCA) programs prepare students for a variety of health care roles in traditional and nontraditional settings. Regis University is part of a 450-year Jesuit tradition of values-centered education, academic excellence, and service to others.

An Educational Partnership

Regis University offers bachelor's degree programs in an online learning format. Through The College Network[®], students are provided with online learning materials and academic support that will enable them to attain undergraduate-level credit that can be transferred to Regis University. Once a student enters Regis University, courses in the HCA and HIM majors will be offered through online learning.

Customers of The College Network who enroll with Regis University are eligible to receive 10% off Regis University's tuition. (Certain restrictions may apply.)

Internship Requirements

The internship portion of the program consists of field experience designed to consolidate skills and apply principles in an authentic health care management environment.

HCA Internship (120-hour internship)

You may complete your internship hours at an approved health care agency of your choice (preferably outside of your place of employment). Some examples include the following: ambulatory clinics, hospitals (admitting, finance, or other appropriate department), long-term care facilities, health care computer vendors, health departments, insurance or managed care (medical claims) companies, and Veteran's Administration facilities. You will work with faculty to establish personal goals and identify suitable sites and preceptors.

HIM Internship (two 120-hour internships)

You may complete your internship hours at an approved health care agency of your choice, (preferably outside of your place of employment). For HIM 385, students should concentrate on an acute care facility larger than 20 beds if possible (in rural areas, it might be integrated with a long-term care/rehab facility). Students in HIM 485 can split the 120 hours between a clinic or consulting firm and an acute care facility, depending on the experience of the student. You will work with faculty to establish personal goals and identify suitable sites and preceptors.

HIM Program – RHIA Certification

Upon successful completion of the HIM program, students are eligible to take the Registered Health Information Administrator (RHIA) credential exam offered by the American Health Information Management Association. As a certified RHIA, students will interact with all levels of an organization, including clinical, financial, and administrative.

For additional information about the RHIA certification, please visit www.ahima.org.

Bachelor of Science (BS) Programs

BS in Health Care Administration (128 credit hours total)

The Bachelor of Science in Health Care Administration (HCA) program is offered through the Department of Health Services Administration.

The HCA program combines liberal arts coursework and an extensive professional core that emphasizes the development of management and leadership skills for application in a variety of health care settings. The unique multidisciplinary design of the curriculum places HCA students with students from other health care disciplines in an online classroom setting.

Health care administration offers a wide array of professional opportunities in many different health care settings, including hospitals, clinics, managed care providers, insurance companies, commercial vendors, and government agencies.

Department Requirements	
HCA 408 Health Care Policy	HCA 450 Health Care Information Systems
HCA 410 Health Care Delivery Systems	HCA 452 Human Resource Management in Health Care Settings
HCA 412 Integrated Health Care Delivery Systems	HCA 458 Strategic & Project Management in Health Care Settings
HCA 413 Fundamentals of Managed Care	HCA 460 Health Statistics & Research Methods
HCA 420 Marketing & Public Relations in Health Care Settings	HCA 465 Health Care Finance
HCA 423 Legal Aspects of Health Services	HCA 475 Communication in a Health Care Setting
HCA 425 Quality Improvement in Health Care Settings	HCA 480 Health Care Administration Capstone
HCA 428 Health Care Economics	HCA 485 Administrative Internship
HCA 432 Leadership & Management in Health Care Settings	HCE 430H Health Care Ethics

BS in Health Information Management (128 credit hours total)

The health information management (HIM) professional is an integral member of the health care team, providing comprehensive information and information systems for patient care, administrative planning, professional education, and research.

The HIM program provides a convenient and accessible educational option for students seeking new career opportunities. The program combines liberal arts, basic sciences, and business and professional courses with a specialization in developing management skills and applying those skills in a variety of health information settings. The minor in health care administration offers students a unique multi-disciplinary learning experience by joining HIM students with students from other health care disciplines in an online classroom setting.

The HIM program is fully accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) in cooperation with the American Health Information Management Association (AHIMA). Upon successful completion of the HIM program, students are eligible to take the Registered Health Information Administrator (RHIA) credential exam offered through AHIMA.

Department Requirements	
HIM 313 Introduction to HIM	HIM 451 Reimbursement Management in Health Care Settings
HIM 320 Human Disease & Pharmacology	HIM 455 Database Planning and Management in Health Care
HIM 350 Disease Classification Systems	HIM 460 Health Statistics & Research Methods
HIM 385 Directed Practice	HIM 475 Communication in a Health Care Setting
HIM 410 Health Care Delivery Systems	HIM 480 Administration of HIM Services
HIM 415 Data Systems & Structure	HIM 485 Management Practicum
HIM 423 Legal Aspects of Health Services	HCA 452 Human Resource Management in Health Care Settings
HIM 425 Quality Improvement in Health Care Settings	HCA 458 Strategic & Project Management in Health Care Settings
HIM 432 Leadership & Management in Health Care Settings	HCA 465 Health Care Finance
HIM 450 Health Care Information Systems	HCA (Select One) 408, 412, 413, 420, or 428
	HCE 430H Health Care Ethics

Admissions Criteria

Once your application is complete, Regis University evaluates your entire application to arrive at an admission decision.

- Complete an application to the program and pay the application fee. Customers of The College Network may waive the application fee by contacting Regis University to obtain an application fee waiver code.
- Submit a writing sample along with your application to Regis University. (See application for specific information on the essay requirement.)
- Transfer students must have a minimum cumulative grade point average of 2.5 for the HCA and the HIM programs. Students who do not meet this minimum requirement will be reviewed on a case-by-case basis.
- Submit a current résumé.
- Submit two completed recommendation forms. Recommendations may be either professional or academic.
- Applicants must demonstrate a minimum competence level in written English. Students with English as a second language are required to pass the TOEFL examination with a minimum score of 82 (internet-based TOEFL).
- Fill out transcript request forms (provided by The College Network). The College Network will send for your transcripts from all colleges and universities attended and will forward them to Regis University.

The most eco-friendly way to apply is online. Please visit www.regis.edu/healthcare.

Rueckert-Hartman College for Health Professions

HCA/HIM

Mail Code G-9

3333 Regis Boulevard

Denver, Colorado 80221-1099

For questions regarding this program, call The College Network toll free at 1-800-395-3276 to speak with a representative.



REG-HCA-700 06/24/15 | The College Network, Inc.

The program information in this publication is current at the time of printing. The most up-to-date information is available at www.collegenetwork.com, or you can speak with a Program Advisor at 1-800-395-3276.

Toll free 1-800-395-3276 | www.collegenetwork.com